

My Lists

Use the **My Lists** feature in **My Wolseley** to make searching and ordering faster and easier



Click on the My Lists tab on the right-hand side of your My Wolseley page (**A**) will bring you to the **Lists** page (**B**). Here you can access your own lists or choose from general lists of commonly used products, known as Express Lists.

MY LISTS

- Streamline searching & ordering
- Search for items in a list
- Add items or an entire list to your cart
- Check stock
- Customize by project & upload .csv files
- Add items to list from the shop page

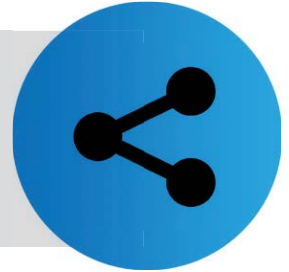
EXPRESS LISTS

- Save these pre-populated lists of commonly ordered items to your own lists
- Check box the desired express list, click Add To My Lists
- Once added to My Lists, the entire list or selected items can be added to cart, edited, printed, shared or exported

My Lists

SHARED LISTS

Share your custom lists within your group of users



NEW FEATURE

Share List

Share List

Print Labels

Barcode Scan







Export

More...

Search

Reset

Results per page 25

	NAME	STOCK	QUANTITY	UNIT PRICE	REMOVE
<input type="checkbox"/>	 American Standard 0222000.020 Ovation Porcelain on Steel Countertop 1-Bowl Oval Sink, 20-1/2 in. L x 17 in. W x 7-3/8 in. H, White AMS0222000020		<input type="text" value="1"/> U	\$119.68	<input type="checkbox"/>
<input type="checkbox"/>	 American Standard 0222000.021 Ovation Porcelain on Steel Countertop 1-Bowl Oval Sink, 20-1/2 in. L x 17 in. W x 7-3/8 in. H, Bone AMS0222000021		<input type="text" value="2"/> U	\$118.20	<input type="checkbox"/>
<input type="checkbox"/>	 American Standard 0346403.020 Colony Vitreous China Countertop 1-Bowl Oval Sink, 20-1/2 in. L x 17-5/8 in. W x 7-1/2 in. H, White AMS0346403020		<input type="text" value="2"/> U	\$64.80	<input type="checkbox"/>

- Select and open the list you want to share and click on 'Share List'
- Select the check box next to each user or account that you wish to share. Click 'Share'
- Users within selected accounts will now have access to this list in their My List tab
- The original list owner will maintain full control of the list and any updates made will be automatically made in the shared views

Share This List

Select checkboxes next to Profiles you wish to share this list with. Once you click 'Share', all users within the selected Profiles will be able to view this list. You maintain full control of this list and any updates made will be automatically made in the shared views

Joe Plumber - ABC COMPANY 68191

Jane Plumber - ABC COMPANY 68191

Share Cancel